



**LINCOLNSHIRE POLICE AUTHORITY  
ANNUAL MEETING  
27 MAY 2011  
10.30PM – 12.40PM**

**PRESENT**

**MEMBERS:** Mr B Young (Chairman), Mr J Cooke (Vice-Chairman), Mr J Atter, Mr N Cooper, Mrs A Crowe JP, Mr R Davies, Mr A Dezonie, Mr F Mann JP, Mr R Must, Mr R Palmer, , Mr R Sellars, Mr K Smith, Mr C Underwood-Frost, Mr J Walker

**SECRETARIAT:** Mr M Burch (Chief Executive), Ms J Flint (Treasurer), Mr H Hunt (Deputy Chief Executive), Mr J Davidson (Monitoring Officer), Mr J King (Committee and Administration Officer)

**FORCE OFFICERS:** Mr R Crompton (Chief Constable), Mr K Smy (Assistant Chief Constable – Safer Neighbourhoods), Mr P Steed (Assistant Chief Officer – Director of Resources)

**ALSO IN ATTENDANCE:** Mr P Goodman (Deputy Chief Constable – East Midlands)

**APOLOGIES:** Mr G Dark, Mr P Przyszlak, Dr B Wookey

**01/11. DECLARATIONS OF PERSONAL AND / OR PREJUDICIAL INTERESTS**

None.

**02/11. ELECTION OF CHAIRMAN FOR MUNICIPAL YEAR 2011/2012**

<b>Resolved:</b>	<b>Responsible Officer:</b>
1. That Mr B Young be elected Chairman of the Authority for the Municipal Year 2011/2012.	-

### 03/11. ELECTION OF VICE-CHAIRMAN FOR MUNICIPAL YEAR 2011/2012

<b>Resolved:</b>  1. That Mr J Cooke be elected Vice Chairman of the Authority for the Municipal Year 2011/2012.	<b>Responsible Officer:</b>  -
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### 04/11. ESTABLISHMENT OF, AND APPOINTMENT OF MEMBERS TO, COMMITTEES AND OTHER BODIES – MUNICIPAL YEAR 2011//2012

<b>Resolved:</b>  That  1. the functions and terms of reference of the Authority and Committees provided at Appendix A be approved for the Municipal Year 2011/12 subject to the following amendments:  <u>Finance and Performance Committee</u> Items (16) and (17) - references to the Comprehensive Area Assessment, Rounded Assessments, Use of Resources and the Local Area Agreement be deleted.  <u>Audit, Risk and Governance Committee</u> Items (19) to (24) – references to the Authority’s scrutiny programme be deleted and replaced with: ‘To consider commissioning scrutiny work in specific business areas if required’.  <u>Community and Partnership Committee</u> Item (12) – references to Every Child Matters be deleted and replaced with ‘children and young people’.  <u>Strategic Planning Committee</u> Items (14) and (15) – references to the Authority’s scrutiny programme be deleted.  2. appointments to Committees provided at Appendix B be approved for Municipal Year 2011/2012; 3. appointments to Outside Bodies provided at Appendix C be approved for Municipal Year 2011/12 subject to the following amendment:	<b>Responsible Officer:</b>  -  -  -  -
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<p><u>(2.5) Association of Police Authorities (APA)</u> Entry relating to the Chief Executive as a member of the APA Executive Board be deleted.</p> <ol style="list-style-type: none"> <li>4. the draft protocol for Members appointed to Outside Bodies at Appendix D be approved;</li> <li>5. the draft Terms of Reference for Members appointed as observers to the East Midlands Deputy Chief Constables Programme Board at Appendix E be referred to the East Midlands Police Authorities Joint Committee for approval;</li> <li>6. the list of Portfolio Holders for 2011/2012 provided at Appendix F be noted;</li> <li>7. the draft Protocol for Members appointed as Portfolio Holders at Appendix G be approved.</li> </ol>	<p>-</p> <p>-</p> <p>-</p> <p>-</p>
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**05/11. MINUTES – 25 MARCH 2011**

<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the minutes of the meeting held on the 25 March 2011 be taken as read and signed by the Chairman as a correct record.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p>
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**06/11. ACTION SUMMARY**

**Agenda Item D3 (25/03/11)** – The Chief Executive advised that the Community and Partnership Committee was giving on-going consideration to the support arrangements for Members engaged in partnership roles.

<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the Action Summary be noted.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p>
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**07/11. PUBLIC QUESTIONS**

None received.

#### 08/11. CHIEF CONSTABLE'S OPERATIONAL UPDATE – MAY 2011

<b>Resolved:</b>  1. That the oral update be noted.	<b>Responsible Officer:</b>  -
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#### 09/11. CHAIRMAN'S ANNUAL REVIEW 2010/2011

<b>Resolved:</b>  1. That the Chairman's Annual Review be noted.	<b>Responsible Officer:</b>  -
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#### 10/11. SCHEME OF MEMBERS' ALLOWANCES 2011/2012

The Treasurer advised that the Scheme of Members' Allowances included a mechanism for updating allowances on 1 April each year in line with the Police Staff Council (PSC) cost of living increase. Members were invited to approve a copy of the Scheme appended to the report, which had been updated to take account of the PSC pay award and amendments to travel and subsistence allowances previously approved by the Authority in November 2010.

In light of the current economic climate, Members unanimously agreed that the Basic, Special Responsibility and Daily allowances should remain at 2010/2011 rates.

<b>Resolved:</b>  1. That the Scheme of Members' Allowances attached at Appendix A to the report be adopted for 2011/2012 subject to the Basic, Special Responsibility and Daily allowances remaining at 2010/2011 rates.	<b>Responsible Officer:</b>  -
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#### 11/11. SCHEME OF DELEGATION AND FINANCIAL AND CONTRACT REGULATIONS

The Treasurer presented for approval a revised Scheme of Delegation, Financial and Contract Regulations. Members were advised that the Audit, Risk and Governance Committee had undertaken a detailed review of the draft revised Scheme and

regulations and had delegated authority to the Treasurer and the Chief Executive to finalise the draft in accordance with the Committee's decisions. Members were advised that there were likely to be some further 'housekeeping' issues to be addressed over time and that any further amendments would be put before the Authority.

<b>Resolved:</b>	<b>Responsible Officer:</b>
1. That the revised Scheme of Delegation, Financial and Contract Regulations be approved.	-

### **12/11. CRIMINAL JUSTICE JOINT INSPECTORATE (CJJI) UNANNOUNCED INSPECTION OF POLICE CUSTODY SUITES IN LINCOLNSHIRE**

The Assistant Chief Constable (Safer Neighbourhoods) briefed Members on the outcome of a recent CJJI inspection of custody provision in Lincolnshire and on the Force response to the resulting report published earlier in the day. There was some frustration with the report's conclusion that it had been a "disappointing inspection" given the level of progress that had been made. A number of investment issues were highlighted particularly around the maintenance and design of the custody estate, which would be reflected in the Force's Asset Strategy. Critical issues such as ligature points would be treated as a high priority whilst others could be safely risk managed. The greatest area of concern related to the weak partnership arrangements between the Force and relevant NHS mental health trusts. Whilst it was recognised that detaining individuals with mental health problems in police cells was not best practice, the arrangement would continue until health partners fulfilled their statutory responsibilities and provided places of safety for such detainees.

The Chairman of the Professional Standards Committee confirmed that he had been interviewed by the Inspection Team with regards the relationship between the Force and the Authority. Both he and Mrs Crowe JP had also met with Superintendent (Operations Support) to consider a draft Action Plan, which had been compiled to assist with assessing the recommendations, identifying the Force response and managing the implementation of necessary improvements. Members were advised that progress with the Action Plan would be monitored through the Professional Standards Committee.

The Vice Chairman highlighted the positive comments in the report relating to the operation of the Authority's Independent Custody Visiting Scheme, which were welcomed by Members.

<b>Resolved:</b>	<b>Responsible Officer:</b>
1. That the report be noted.	-

#### 13/11. PROFESSIONAL STANDARDS COMMITTEE – 15 MARCH 2011

<b>Resolved:</b>  1. That the minutes of the Professional Standards Committee meeting held on the 15 March 2011 be received for information.	<b>Responsible Officer:</b>  -
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#### 14/11. AUDIT, RISK AND GOVERNANCE COMMITTEE – 22 MARCH 2011

<b>Resolved:</b>  1. That the minutes of the Audit, Risk and Governance Committee meeting held on the 22 March 2011 be received for information.	<b>Responsible Officer:</b>  -
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#### 15/11. ETHICAL STANDARDS COMMITTEE – 31 MARCH 2011

<b>Resolved:</b>  1. That the minutes of the Ethical Standards Committee meeting held on the 31 March 2011 be received for information.	<b>Responsible Officer:</b>  -
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#### 16/11. STRATEGIC PLANNING COMMITTEE – 14 APRIL 2011

<b>Resolved:</b>  1. That the minutes of the Strategic Planning Committee meeting held on the 14 April 2011 be received for information.	<b>Responsible Officer:</b>  -
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**17/11. COMMUNITY AND PARTNERSHIP COMMITTEE – 19 APRIL 2011**

<b>Resolved:</b>  1. That the minutes of the Community and Partnership Committee meeting held on the 19 April 2011 be received for information.	<b>Responsible Officer:</b>  -
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**18/11. FINANCE AND PERFORMANCE COMMITTEE – 27 APRIL 2011**

<b>Resolved:</b>  1. That the minutes of the Finance and Performance Committee meeting held on the 27 April 2011 be received for information.	<b>Responsible Officer:</b>  -
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**19/11. SPECIAL AUDIT, RISK AND GOVERNANCE COMMITTEE – 10 MAY 2011**

<b>Resolved:</b>  1. That the minutes of the Special Audit, Risk and Governance Committee meeting held on the 10 May 2011 be received for information.	<b>Responsible Officer:</b>  -
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**20/11. STRATEGIC PLANNING COMMITTEE – 20 MAY 2011**

<b>Resolved:</b>  1. That the minutes of the Strategic Planning Committee meeting held on the 20 May 2011 be received for information.	<b>Responsible Officer:</b>  -
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## 21/11. EXCLUSION OF PRESS AND PUBLIC

<b>Resolved:</b>  That the press and public be excluded from the meeting on the grounds that the following items involved the disclosure or likely disclosure of exempt information as detailed in paragraphs 3 and 7 of schedule 12A of the Local Government Act 1972 (as amended).	<b>Responsible Officer:</b>  -
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## 22/11. INITIAL BUSINESS CASE FOR EAST MIDLANDS SPECIAL OPERATIONS UNIT – MAJOR CRIME

The Chief Constable invited the Authority to consider and approve an initial business case for an East Midlands Special Operations Unit – Major Crime. Members were advised that whilst the regional major crime collaboration would generate modest savings it would significantly increase Lincolnshire's capacity to tackle serious and organised crime in the County.

<b>Resolved:</b>  1. That the attached initial Business Case for the East Midlands Special Operations Units – Major Crime, be approved.	<b>Responsible Officer:</b>  -
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## 23/11. POLICING CHANGE PROGRAMME (PCP) UPDATE

The Chief Constable advised that the Force was ready for the operational 'go live' date of 31 May for the new structure and associated working practices under PCP. He referred to a number of appendices to the report which provided a full status update in relation to each of the projects within the programme and planned activities.

As members of the PCP Steering Group, both the Vice Chairman and Mr Dezonie shared the Chief Constable's confidence in terms of Force preparedness for 31 May. However, there were still a number of residual pieces of work to be completed in areas such as Learning and Development, and these would become the primary focus as PCP was wound down.

The Chief Executive advised that the Deputy Chief Constable would be undertaking a comprehensive evaluation of PCP as a number of unintended benefits had been realised and would need to be captured.

<b>Resolved:</b>  1. That the report be noted.	<b>Responsible Officer:</b>  -
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**24/11. EAST MIDLAND COLLABORATION PROGRAMME - UPDATE**

Members questioned the accuracy of projected cumulative savings as set out in the report. The Deputy Chief Constable (East Midlands) had absolute confidence in the figures although he accepted that there would be some variance in cashable and non cashable savings for each force. There would also be additional implementation costs that had yet to be identified and these would be costed and reviewed as projects proceeded to implementation. However, further opportunities were also expected to arise throughout the projects that could generate savings in relation to capital acquisitions and convergence of existing force reserves and contingency funds.

The Treasurer suggested that it would be better if future updates focused on providing estimated gross savings rather than expending effort on producing detailed costs and savings to achieve what was, at best, often spurious accuracy. The Deputy Chief Constable (East Midlands) also agreed to include implementation cost estimates in his next update.

<b>Resolved:</b>  1. That the update be noted.	<b>Responsible Officer:</b>  -
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**25/11. ANNOUNCEMENT**

The Chairman paid a warm tribute to John Davidson who was stepping down from his role as Monitoring Officer to the Authority after more than 6 years.

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Chairman