



PRESENT:

Members: Miss S Skelton (Chairman), Mr D Lomas (Vice Chairman), Mr D Bambridge, Mr R Palmer, Mr R Sellars, Dr B Wookey, Mr J Walker

Officers: Mr J Davidson (Monitoring Officer), Mr J King (Committee and Administration Officer)

Apologies: Mrs A Crowe JP, Mr R Davies

01/10. DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTERESTS

None.

02/10. ELECTION OF CHAIRMAN FOR MUNICIPAL YEAR 2010/2011

Resolved:	Responsible Officer:
1. That Miss S Skelton be appointed as Chairman of the Ethical Standards Committee for the Municipal Year 2010/2011.	-

03/09. ELECTION OF VICE CHAIRMAN FOR MUNICIPAL YEAR 2010/2011

Resolved:	Responsible Officer:
1. That Mr D Lomas be appointed as Vice Chairman of the Ethical Standards Committee for the Municipal Year 2010/2011.	-

04/10. MINUTES – 4 MARCH 2010

Resolved:	Responsible Officer:
1. That the minutes of the meeting held on the 4 March 2010 be taken as read and signed by the Chairman as a correct record.	-

05/10. ACTION SUMMARY

Mr Bambridge briefed Members on his attendance at the joint meeting of East Midlands Standards Committees held on 22 June 2010. Any decision on the future of the joint meeting would have to wait until the Government's intentions towards the existing local standards framework became clearer.

Resolved: 1. That the Action Summary be noted.	Responsible Officer: -
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06/10. POLICE AUTHORITY RISK MANAGEMENT REGISTER

The Chairman of Audit, Risk and Governance Committee advised that both the Critical and Non-Critical Risk Registers had been recently reviewed and updated. However, that did not preclude individual committees from identifying any admissions or highlighting concerns with any of the revised risks. It was also confirmed that the Registers were embedded within the Strategic Plan and did influence decision making.

Resolved: 1. That the report be noted.	Responsible Officer: -
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07/10. FORCE RISK REGISTER

Resolved: 1. That clarification be sought as to the relevance of the Force Risk Register being reviewed by the Committee.	Responsible Officer: CAO/RPO
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08/10. COMMITTEE WORK PLAN 2010/2011

The Committee and Administration Officer reminded the Committee that he had circulated a draft copy of the 2010/2011 Work Plan in early August for comment and had received concerns from a number of Members about their role in reviewing the Authority's Contract and Financial Regulations. He explained that the action had been included in the Work Plan as a way of ensuring that the review was carried out within the required timescale. However, he assured Members that it was the responsibility of the Audit, Risk and Governance Committee to undertake the review. The Monitoring Officer advised that the Strategic Planning Committee was also conducting a review of the Authority's Scheme of Delegation which would be closely aligned with the proposed review of regulations.

Resolved: 1. That the Committee Work Plan for 2010/11 be approved.	Responsible Officer: -
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09/10. STANDARDS INDICATORS: FINAL QUARTER 2009/10 AND FIRST QUARTER 2010/11

Members noted with concern a reported decrease in Member attendance at Authority and Committee meetings for the first quarter of 2010/11 compared with the corresponding period for 2009/10. There also appeared to be an increase in the number of exempt reports dealt with under Part B of meeting agendas during the first quarter.

Resolved: That <ol style="list-style-type: none">1. the report be noted;2. the Committee's concerns at the reported decrease in Member attendance at Authority and Committee meetings and the reported increase in the number of exempt reports dealt with under Part B during the first quarter of 2010/11, be recorded.	Responsible Officer: - -
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10/10. FREEDOM OF INFORMATION DISCLOSURE LOG 2010/2011

Resolved: <ol style="list-style-type: none">1. That the Disclosure Log attached to the report be noted.	Responsible Officer: -
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11/10. POLICE AUTHORITY CONSTITUTION

The Committee and Administration Officer invited Members to consider a draft Constitution to replace the existing aide memoire and a complementary "public-facing" document that summarised the key roles and responsibilities of the Authority.

Resolved: <ol style="list-style-type: none">1. That, subject to minor amendment, the Authority be recommended to adopt the draft Constitution and Summary document appended to the report.	Responsible Officer: CAO
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12/10. ETHICAL GOVERNANCE QUESTIONNAIRE

The Committee and Administration Officer presented the results of the Ethical Governance questionnaire and highlighted a number of key messages that had emerged from the exercise. The Committee was pleased to note that having repeated the survey the return rate from Members and officers had significantly improved. Whilst the value of some of the questions posed was questioned, the results suggested that the Authority's ethical framework was embedded and understood.

The Chairman highlighted a comment in the survey which indicated concerns about the conduct of some Members in meetings. The Committee considered that such behaviour was

at the minor end of the spectrum such as interrupting speakers, and were not aware of any significant misconduct issues. The Monitoring Officer concurred and did not see any serious grounds for concern in terms of Member behaviour.

Resolved:	Responsible Officer:
<p>That</p> <ol style="list-style-type: none"> 1. the results of the Ethical Governance questionnaire be noted; 2. the Committee is satisfied that the Authority operates high ethical standards; 3. future surveys include input from members of the public and key stakeholders; 4. Member/Officer induction processes and ongoing training in relation to standards, ethics and probity be kept under review; 5. the Committee explore ways of enhancing confidence in the way it deals with matters of ethics and probity. 	<p>-</p> <p>-</p> <p>CAO</p> <p>-</p> <p>CAO</p>

13/10.DRAFT ANNUAL REPORT OF THE ETHICAL STANDARDS COMMITTEE – MUNICIPAL YEAR 2009/2010

Resolved:	Responsible Officer:
<ol style="list-style-type: none"> 1. That the draft Annual Report be approved. 	<p>-</p>

CHAIRMAN