



**LINCOLNSHIRE POLICE AUTHORITY  
FINANCE AND PERFORMANCE COMMITTEE  
18 DECEMBER 2009  
10.30AM – 1.25 PM**

**PRESENT:**

**Members:** Mr R Must (Chairman), Mr K Smith (Vice-Chairman), , Mr C Underwood-Frost, Mr J Walker, Mr B Young

**Apologies:** Mr J Atter, Mr G Dark,

**Officers:** Mr P Steed (Director of Finance and Administration), Ms J Flint (Treasurer), Mr H Hunt (Deputy Chief Executive), Mr I McCorrison (Head of ICT), Mr A Tomlinson (Head of Finance), Mrs J Hogan (Performance Manager), Mr J King (Committee and Administration officer), Miss G Mason (Research and Performance Officer)

**22/09 DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTERESTS**

None

**23/09 MINUTES – 30 SEPTEMBER 2009**

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the Minutes of the Finance and Strategy Committee meeting held on 30 September 2009 be taken as read and signed by the Chairman as a correct record.	-

**MATTERS ARISING**

**Minute 14/09 re Serious Sexual Offences** – the Performance Manager confirmed that HMIC had visited the Force in November 2009 and that a formal report was due shortly from the Inspectorate. A summary version would be provided to the Committee in due course.

**Minute 14/09 re Serious Acquisitive Crime** – the Performance Manager confirmed that she had received a report from the NPIA's Capability Support Unit following a review of Force performance in relation to Serious Acquisitive Crime. The reports findings would be circulated to the Committee in due course.

**Minute 15/09 Resolution 3** – The Director of Finance and Administration reported that whilst the Government’s recently published white paper on policing included proposals for a future national uniform, the virement of £100k to finance the 21<sup>st</sup> Century uniform project, approved at the last Committee meeting, would still be required to address more immediate uniform needs.

**Minute 15/09 Resolution 6** – Referring to the high number of medical retirees reported at the last meeting, the Director of Finance and Administration advised that the Chairman and Vice Chairman of HR Committee had recently received a detailed briefing on the situation. He would ensure that the Chairman and Vice Chairman of Finance & Performance Committee were also briefed.

**24/09 ACTION SUMMARY**

Referring to item B1 (19<sup>th</sup> December 2009) the Treasurer confirmed that she was in dialogue with the Home Office about data gathered under the ‘wealthy achievers’ indicator under the national funding formula. Information requested by the Home Office had been supplied and a response was awaited.

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the Action Summary be noted.	-

**25/09. POLICE AUTHORITY RISK REGISTERS**

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the report be noted.	-

**26/09. COMMITTEE WORKPLAN**

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the report be noted.	-

## 27/09. FORCE PERFORMANCE 2009/10 – 6 MONTH REVIEW

The Chairman provided a brief update on the work of the Performance Task and Finish Group and invited the Committee to consider proposals for developing its approach to performance monitoring in future. Copies of the notes of the last meeting of the Performance Task and Finish Group held on 9<sup>th</sup> December 2009 were tabled for consideration.

Following a brief discussion, Members agreed to increase the number of Committee meetings to enable 'performance' focused meetings and 'finance' focused meetings to take place. The Director of Finance and Administration requested early notification of the proposed additional meeting dates so that Force representation could be arranged. He further suggested that where two meetings of the Committee were scheduled quite close together, that consideration be given to holding them both over one day to assist with Force attendance.

<b>Resolved</b>  That  <ol style="list-style-type: none"><li>1. the Force performance be noted;</li><li>2. additional Finance and Performance Committee meetings be scheduled to enable the agendas to be prioritised according to finance and performance matters.</li></ol>	<b>Responsible Officer</b>  - Treasurer/SSO
---	--

## 28/09. EXCLUSION OF PRESS AND PUBLIC

<b>Resolved:</b>  That the press and public be excluded from the meeting on the grounds that the following items involved the disclosure or likely disclosure of exempt information as detailed in paragraph 3 of schedule 12A of the Local Government Act 1972 (as amended).	<b>Responsible Officer:</b>  -
---	--------------------------------------

## 29/09. BENCHMARKING AND COMPARATIVE ANALYSIS UPDATE

The Head of Finance provided an update on the current position regarding the new HMIC Value for Money (VFM) profiles and the work on comparative data by CIPFA utilising the Police Objective Analysis.

The Director of Finance and Administration commented on the poor quality of some of the data sets used by HMIC, which meant that only very broad conclusions could be made from the analysis.

The Treasurer concurred with the assessment of the VFM profiles, but suggested that data quality would improve going forward as more authorities and forces started using the profiles. It was essential that the Committee considered the profiles as part of its budgetary decision-making process.

Members were advised that the Force was working with other East Midlands forces to validate and improve the quality of data provided regionally.

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the report be noted.	-

### **INCLUSION OF PRESS AND PUBLIC**

#### **30/09. BUDGET MONITORING AND REVISED BUDGET 2009/10**

The Head of Finance provided a brief review of the original budget for 2009/10, looking at the current year income and expenditure levels.

In noting the report, Members questioned whether some of the fixed term posts identified at appendix 2 to the report would be made permanent.. The Director of Finance and Administration stated that the Force would seek to make some posts permanent although this would require some re-balancing of other existing posts.

<b>Resolved</b>	<b>Responsible Officer</b>
<p>That</p> <ol style="list-style-type: none"> <li>1. the balanced Revised Budget proposals be adopted;</li> <li>2. the transfer of £80k to the Time Limited Posts Reserve be approved.</li> </ol>	<p>- DoFA</p>

#### **31/09. REVENUE BUDGET STRATEGY 2010/11 – 2013/14**

The Treasurer introduced the report which provided background information to help inform the budget and financial strategy for 2010/11 to 2013/14 prior to the budget setting meeting in February 2010. The report confirmed what many commentators were saying about the poor prospects for public finances, with decisions on spending cuts unlikely to emerge until after the general election. There was an expectation from Government that increases in Council Tax would be set at their lowest level for 16 years i.e. less than 3%.

The Chairman considered that the work that was on-going to identify savings and manage risk meant that the Authority and the Force would be better prepared and in a reasonable position to deal with the tough economic climate.

The Treasurer confirmed that appointments to the joint Authority/Force VFM Board were still to be made and support arrangements agreed. This was due to be discussed with the Deputy Chief Constable during the next week or so.

<b>Resolved</b>	<b>Responsible Officer</b>
<p>That</p> <ol style="list-style-type: none"> <li>1. prospects for public expenditure as published in the 2009 Pre Budget Report be noted;</li> <li>2. the provisional police funding allocations for 2010/11 be noted;</li> <li>3. the Budget and Council Tax strategy for 2010/11 – 2013/14 be noted.</li> </ol>	<p>-</p> <p>-</p> <p>-</p>

### **32/09. REVENUE BUDGET 2010/11 – PROGRESS REPORT**

The Director of Finance and Administration provided a detailed update on the budget process for 2010/11 together with information on the planning assumptions underpinning those forecasts and the latest news and projections.

The Committee was advised that a Decision Conference held in November 2009 had prioritised a number of revenue cases which would help shape the organisation over the medium term and support the key objectives of reducing crime and increasing public confidence.

A key proposal highlighted in the report was to redirect part of the major incident budget from a contingency to a small cadre of officers who would be available to meet the initial demands of any major incident. When not utilised on major incidents these officers would be available to support Divisions with their own on-going investigative work.

Members questioned whether proposals to put a cash freeze on overtime budgets for 2010/11 and to apply a 20% reduction on police officer overtime from the 2009/10 level would be achievable. The Director of Finance and Administration accepted that it would be challenging but warned that current levels of overtime could not be sustained. He referred to the results of changes piloted in the South of the County which indicated that such a reduction could be achieved if properly managed.

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the report be noted.	-

### **33/09. TREASURY MANAGEMENT UPDATE**

The Head of Finance advised that following the turmoil in the worlds financial markets the Department for Communities had published draft regulations and amendments to statutory guidance for consultation. Once the new regulations were issued a further report would be brought to the Committee on the implications for the Authority.

Members were invited to consider the addition of the Scottish Widows Investment Partnership - Global Liquidity Fund to the lending list. It was explained that this would give the Authority access to their Money Market Funds allowing risk to spread across a number of counterparties rather than with one individual bank.

<b>Resolved</b>	<b>Responsible Officer</b>
That	
1. the report be noted;	-
2. the continuation of the current Treasury Management arrangements and lending list be approved;	T/HoF
3. the Scottish Widows Investment Partnership – Global Liquidity Fund be added to the lending list.	HoF

### **34/09. ICT STRATEGY UPDATE**

The Head of ICT provided an update on progress with the development of a revised ICT Strategy for Lincolnshire Police, which was due to be presented to the Command Group on 9<sup>th</sup> February 2009. He also welcomed the involvement of the Vice Chairman of the Committee as a “critical friend” during development of the strategy.

<b>Resolved</b>	<b>Responsible Officer</b>
1. That the report be noted.	-

### 35/09. EXCLUSION OF PRESS AND PUBLIC

<p><b>Resolved:</b></p> <p>That the press and public be excluded from the meeting on the grounds that the following items involved the disclosure or likely disclosure of exempt information as detailed in paragraph 3 of schedule 12A of the Local Government Act 1972 (as amended).</p>	<p><b>Responsible Officer:</b></p> <p>-</p>
--	---

### 36/09. CAPITAL PROGRAMME 2009/2010

<b>Resolved</b>	<b>Responsible Officer</b>
That	
1. the revised programme for 2009/2010 of £7,122,400 and the method of financing that programme be approved;	HoF
2. funding of £10,000 for the Grantham New Police Station scheme be removed;	HoF
3. £85,000 for the COMA Software scheme be reprofiled into 2010/11 from 2009/10;	HoF
4. £26k re 2009/10 and £25k re 2010/11 re CnC-DMS Interface and £69k re roll out of Duty Management System re 2010/11 be reprofiled into 2011/12 re roll out of Duty Management System;	HoF
5. £25,000 for the Orchid Risk Management Software scheme be reprofiled from 2010/11 into 2009/10;	HoF
6. £60,000 for the Information Security scheme be reprofiled from 2010/11 into 2009/10;	HoF
7. £22k re vehicle replacement be reprofiled into 2009/10 from 2010/11;	HoF
8. funding of £27,500 be added to the Observation Van scheme.	HoF

---

**Chairman**