



**LINCOLNSHIRE POLICE AUTHORITY  
COMMUNITY AND PARTNERSHIP COMMITTEE  
24<sup>TH</sup> MARCH 2010  
2.00PM TO 5.43PM**

**PRESENT:**

**MEMBERS:** J Atter (Chairman), J Cooke, G Dark, R Must, R Sellars, K Smith

**SECRETARIAT:** Mr H Hunt (Deputy Chief Executive), Mr J Horton (Engagement and Communications Officer), Miss G Mason (Research and Performance Officer), Mr Alan Hardwick (Marketing and Media Officer), Mrs C Horton (Support Services Officer)

**FORCE OFFICERS:** Mr K Smy (Assistant Chief Constable – Safer Neighbourhoods), Mr R Millar (Development Officer), Ms G Finn (Funding and Partnership Officer)

**APOLOGIES:** N Cooper, P Przyszlak,

**49/09 DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTERESTS**

None.

**50/09 MINUTES – 21<sup>ST</sup> DECEMBER 2009**

<b>Resolved:</b>	<b>Responsible Officer:</b>
1. That the minutes of the meeting held on the 21 <sup>st</sup> December 2009 be taken as read and signed by the Chairman as a correct record.	-

**51/09 ACTION SUMMARY**

Assistant Chief Constable (ACC) Safer Neighbourhoods advised that arrangements were being developed to ensure that the expertise of the Independent Advisory Groups (IAGs) was utilised with regard to aspects of crime that impacted on areas of diversity. The newly appointed Force Diversity and Equality Officer had been tasked with further developing IAG involvement in areas such as Neighbourhood Policing, in their role as critical friends of the Force.

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. a further update on progress made with developing the role of IAGs be brought to the next meeting of the Committee.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>- ACC (Safer Neighbourhoods)</p>
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**52/09 POLICE AUTHORITY RISK MANAGEMENT REGISTER**

<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the report be noted.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p>
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**53/09 FORCE RISK REGISTER/COMMITTEE CHAIRMAN**

The Chairman advised that there were currently no risks on the Force Risk Register which were relevant to the Committee. He questioned whether there should be a specific risk for public trust and confidence on the Force risk register. ACC (Safer Neighbourhoods) was confident that there were adequate controls in place to mitigate the risk.

<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the oral update be noted.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p>
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**54/09 COMMITTEE WORKPLAN**

The Committee agreed that tasks for the 2010/11 Workplan were likely to be identified as the meeting progressed and requested that the Deputy Chief Executive keep a record so that the Workplan could be updated in due course.

<p><b>Resolved:</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. the Deputy Chief Executive keep a record of tasks identified during the meeting for inclusion in the 2010/11 Workplan.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>- DCE</p>
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## 55/09 EXTERNAL CONSULTATION

The Committee highlighted an anomaly with the reported increase in late arrivals at incidents within East Division. The Performance Manager stated in her report that the delays were due to a significant increase in the volume of calls being made which corresponded with the seasonal influx of tourists into the Division. The Committee requested that future reports identify anomalies in performance at an early stage, including details of any corrective action.

The Committee discussed the Neighbourhood Matters survey statistical results which compared the current year to date figures with those from the previous autumn's survey. The Committee queried the conclusion of the report that the figures were "stable" given that there had been deterioration in public satisfaction in all the areas surveyed with the exception of "overall confidence in police". ACC (Safer Neighbourhoods) advised that it was likely the Performance Manager had made this statement based on other external information comparing Lincolnshire with regional and national Forces alike as well as our Most Similar Forces (MSFs).

<b>Resolved:</b>  That:-  <ol style="list-style-type: none"><li>1. the report be noted;</li><li>2. ACC (Safer Neighbourhoods) discuss with the Performance Manager how the format of the report could be changed to provide a more informed view of the data being presented.</li></ol>	<b>Responsible Officer:</b>  - ACC (Safer Neighbourhoods)/PM
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## 56/09 REVIEW OF INFORMATION KIOSKS

<b>Resolved:</b>  <ol style="list-style-type: none"><li>1. That the information kiosks and supporting software be offered in their entirety to Lincolnshire County Council on permanent loan, and on a full maintaining and servicing basis. Lincolnshire Police shall retain the option to utilise single kiosks on an "ad hoc" basis, without cost.</li></ol>	<b>Responsible Officer:</b>  PIM
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## 57/09 NEIGHBOURHOOD POLICING TEAM REVIEWS UPDATE

The Engagement and Communications Officer (ECO) gave an update on the outcomes of the Neighbourhood Police Team reviews. A discrepancy was highlighted with regards to the amount of time Community Beat Managers (CBMs) were "on the beat". The ACC (Safer Neighbourhoods) explained that the definition of being "on the beat" included undertaking administrative duties within a police station in their area. It was suggested that CBM's were reporting only 10% to 20% of their time "on the beat" because they considered administrative

duties as a different activity. Members were advised that individuals who were not in education, employment or training would be engaged in the near future to help take some of the administrative burden off CBM's. This would release the CBM's to spend more time "on the beat".

The Committee discussed a proposal within the report for Police Authority Members to attend a number of Neighbourhood Panel meetings. The Committee felt a further detailed proposal should be produced for consideration with particular reference to the commitment expected of Members and how this could be achieved.

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. a completion date column be included within the table to enable the Committee to identify completed actions and the expected completion date for actions in progress;</li> <li>3. a detailed proposal regarding Police Authority Members links with, and attendance at, Neighbourhood Policing Team panel meetings be brought to the next meeting of the Committee;</li> <li>4. ACC (Safer Neighbourhoods) provide an oral report on the impact of the proposal for easing the administrative burden on CBM's.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p> <p>ECO</p> <p>ECO</p> <p>ACC (Safer Neighbourhoods)</p>
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**58/09 REVIEW OF COMMUNITY ENGAGEMENT AND CONSULATION 2009/10**

<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the report be noted.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p>
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**59/09 ENGAGEMENT PLAN 2010-2011**

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the Engagement Plan for 2010-2011 be approved subject to the amendments detailed below;</li> <li>2. the Plan identify any joint events planned with other partners and identify the partner(s) involved;</li> <li>3. the Engagement and Communications Officer contact partners and the Force to synchronise planned activities to</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p> <p>ECO</p> <p>ECO</p>
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<p>reduce duplication where possible;</p> <p>4. the Engagement and Communications Officer contact the Force with regard to joint attendance at the Lincolnshire Show in 2010 to undertake engagement and consultation activities;</p> <p>5. should recommendation 4 not be viable, the Engagement and Communications Officer investigate whether the Police Authority could secure a stand at the Lincolnshire Show at a reduced rate;</p> <p>6. references to Police Authority Members attending Neighbourhood Panel meetings be removed until the detailed proposal at minute 57/09, recommendation 3 is undertaken.</p>	<p>ECO</p> <p>ECO</p> <p>ECO</p>
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### 60/09 COMMUNICATION AND MARKETING STRATEGY 2010/2011

The Marketing and Media Officer presented a draft Communication and Marketing Strategy for 2010/11. Members were requested to ignore references in the report to the re-introduction of a Local Safety Fund or similar scheme. It was explained that since the report had been published, the Marketing and Media Officer had discovered major issues with the running of a Local Safety Fund, in particular the resources needed to administer such a scheme.

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. the Marketing Strategy (minus paragraphs 2.8 to 2.14) be approved;</li> <li>3. the Marketing and Media Officer be tasked with producing a "stand alone" Marketing Plan for the Committee to consider at its next meeting which could be integrated into the Engagement Plan in due course.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p> <p>-</p> <p>MMO</p>
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### 61/09 INTEGRATED LOCALITY MANAGEMENT NEWSLETTER

<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the report be noted.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>-</p>
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## 62/09 CRIME LINCS CHARITABLE TRUST

In presenting the report, the Partnership and Funding Officer advised that from April 2010 Charities would no longer need to adhere to "The Companies Act" rules which would make the project much easier to administer. The Partnership and Funding Officer agreed to update her report with the forthcoming changes in the rules regarding the governance of Charities and present the updated report to the Police Authority meeting on the 28<sup>th</sup> May 2010.

<b>Resolved:</b>  That:  <ol style="list-style-type: none"><li>1. the report be noted;</li><li>2. the Committee approve the proposal subject to the formation of a Charitable Trust being endorsed by the full Authority;</li><li>3. the report be updated with the forthcoming changes in the rules regarding the governance of Charities and the updated report be presented to the Police Authority meeting on the 28<sup>th</sup> May 2010 for endorsement;</li><li>4. subject to recommendation 3 being endorsed, the Authority appoint a Member to the Charitable Trust.</li></ol>	<b>Responsible Officer:</b>  - DCE/FPO  FPO  DCE
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[Mr R Must left the meeting at 4.06pm]

## 63/09 PUBLIC CONFIDENCE ROUTE MAP

<b>Resolved:</b>  <ol style="list-style-type: none"><li>1. That the report be noted.</li></ol>	<b>Responsible Officer:</b>  -
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## 64/09 QUESTION TIME VIDEO PRODUCTION

The Engagement and Communications Officer introduced the report to the Committee. The proposal was still in its early stages but would involve the public being invited to write, telephone, email and text questions and issues into the Police Authority for discussion. The "Question Time" events would be recorded and involve a panel of Members, Chief Officers and appropriate Officers/staff from the Authority/Force. Recordings would be uploaded onto the Authority's website.

<b>Resolved:</b>  That:	<b>Responsible Officer:</b>
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<ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. the Question Time video features be supported and progressed by the Engagement and Communications Officer.</li> </ol>	<p>- ECO</p>
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**65/09 STOP AND SEARCH UPDATE**

The Authority’s Stop and Search portfolio holder updated the Committee on his recent meeting with ACC (Safer Neighbourhoods) to review stop/search data. It was explained that the Force had developed an action plan to review Stop and Search for quality assurance purposes. He had also taken the opportunity to dip sample some of the reports.

ACC (Safer Neighbourhoods) reported that Lincolnshire had been ranked 41<sup>st</sup> out of 43 Forces with regard to dis-proportionality of Stop and Search.

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. the latest Stop and Search data be noted as reviewed;</li> <li>3. the next Stop and Search update be provided to the 21<sup>st</sup> July 2010 meeting of the Committee.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>- - RPO</p>
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**66/09 CHILDREN AND YOUNG PEOPLE – EVERY CHILD MATTERS (ECM)**

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. the ECM portfolio holder’s comments regarding the Authority and Force’s current ECM status update be noted;</li> <li>3. the next update on Children and Young People – Every Child Matters (ECM) be reported to the 21<sup>st</sup> July 2010 meeting of the Committee.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>- - RPO</p>
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**67/09 COMMUNITY SAFETY PARTNERSHIPS (CSPs) UPDATE**

Mr Cooke updated the Committee on the progress with the Community Safety Board (CSB) and the utilisation of the Area Based Grant.

<b>Resolved:</b>  1. That the report be noted.	<b>Responsible Officer:</b>  -
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[Mr K Smith left the meeting at 5.05 pm]

## 68/09 PARTNERSHIP STRATEGY UPDATE

Members considered the partnership task and finish group's revisions to the Partnership Strategy. Mr Cooke advised that Annex A to the report required updating as it had been produced almost a year earlier. The Authority should continue to review the roles of Members serving on external partnerships and the need for them to have a clear understanding of their remit. It was noted that guidance issued by CIPFA would aid future evaluation of partnerships.

The Deputy Chief Executive highlighted resourcing issues within the Secretariat in terms of successfully implementing the Partnership Strategy. The Committee considered that the Strategy was vital for the Authority and it should therefore be appropriately resourced.

<b>Resolved:</b>  That:-  1. the report be noted; 2. the committee receive further updates on the implementation of the Partnership Strategy.	<b>Responsible Officer:</b>  - ECO
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## 69/09 POLICE AUTHORITY INSPECTIONS

The Deputy Chief Executive advised that a training day was being organised for the end of April focussing on Police Authority Inspections. The Authority had yet to be advised of the date of its inspection although the next tranche of inspection dates were due to be released sometime in April. The Inspection framework attached to the report was highlighted to the Committee.

ACC (Safer Neighbourhoods) commented that the inspections were likely to follow a similar format to Force inspections. It would be vital for the Authority to:-

- analyse each of the statements within the framework and identify the level that Lincolnshire was currently performing at;
- identify which statements were of particular relevance and which were less important to Lincolnshire in terms of its geographical area;
- agree and identify what documentation was available to evidence Lincolnshire's performance, particularly where it was performing well;
- agree and identify what actions had been put in place to improve performance and what documentation was available to evidence;
- undertake a peer review based on the framework.

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the report be noted;</li> <li>2. the inspection of the Authority be a standing item on future agendas until the Committee considers the Authority is performing well.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>- DCE</p>
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## 70/09 POLICE AUTHORITY RISK REGISTER UPDATE

The Committee discussed whether to reduce the impact of risk E (lack of understanding of what drives public trust and confidence) from 4 to a 3 due to the impending implementation of the Partnership Strategy. Following discussions, it was agreed the impact should remain at 4 as the Partnership Strategy had yet to be implemented fully. The risk would be re-evaluated at the next meeting of the Committee.

The Committee discussed the wording of risk source E and agreed that it should be re-worded to reflect the committee's current understanding of the risk.

<p><b>Resolved:</b></p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. the oral report be noted;</li> <li>2. risk E (lack of understanding about what drives public trust and confidence) be re-worded to reflect the Committee's discussions.</li> </ol>	<p><b>Responsible Officer:</b></p> <p>- RPO</p>
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**Chairman**